



110 11th Ave SE Olympia WA 98501  
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 www.theunitedchurches.org

## FACILITY USE – RENTAL RATE SHEET

User Group: \_\_\_\_\_

Date of Use and Times: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Number of Participants Expected to Attend: \_\_\_\_\_

Rooms Available	Partial Day Use Fee (4 hours & Under)	Full Day Use Fee (over 4 hours)	Fee Estimate
<b><u>Main Floor</u></b>			
<b>Sanctuary</b>			
Under 100 people	\$250.00	\$400.00	_____
101-200 people	\$300.00	\$450.00	_____
<b>Chapel</b> * 45 at tables <input type="checkbox"/> ; 60 in chairs <input type="checkbox"/>	\$100.00	\$150.00	_____
<b>Fireside Room</b> * 20 at tables <input type="checkbox"/> ; 40 in chairs <input type="checkbox"/>	\$75.00	\$100.00	_____
<b>Library</b> * 6 at table <input type="checkbox"/> ; 12 in chairs <input type="checkbox"/>	\$25.00	\$35.00	_____

<b><u>Lower Floor</u></b>			
<b>Social Hall</b> * 100 at tables <input type="checkbox"/> ; 150 in chairs <input type="checkbox"/>	\$150.00	\$200.00	_____
<b>Main Kitchen</b> near Social Hall (Cooking/Dishwasher/ Refrigerator/Counter use)	N/A	\$150.00	_____

<b><u>Additional Equipment &amp; Coordinator Fees</u></b>			
<b>Grand Piano Rental</b> (Sanctuary or Chapel)	\$50.00	\$10.00 per additional hour	_____
<b>United Event Coordinator – Required for:</b>			
• Groups of 100+;	\$125.00	\$125.00	_____
• Groups requiring use of sound equipment; &			
• All Legislative Advocacy Groups			

Email completed Rental Rates sheet to:  
[rentals@theunitedchurches.org](mailto:rentals@theunitedchurches.org) or mail  
 to the address above. Thank you!

**Total Fees** \_\_\_\_\_

Refundable Damage Deposit  
(Required for all rooms)      + \$250.00

\* **Note:** # of individuals listed per room is the max number of people allowed. Check the box if you need tables or chairs only.

**TOTAL AMOUNT DUE** \$ \_\_\_\_\_